RON GALPERIN
CONTROLLER

September 24, 2020

Diana Mangioglu
City Treasurer
Room 201, City Hall

Dear Ms. Mangioglu:

In accordance with Council File 20-0841 dated September 09, 2020 and the memo from the City Administrative Officer dated September 23, 2020, it is necessary to establish the following fund:

SPECIAL REVENUE FUND

63Q – HOMELESS EFFORTS – COUNTY FUNDING AGREEMENT FUND

The Fund shall be for receipt, retention and disbursement of the County of Los Angeles Funds to provide immediate assistance to people experiencing homelessness. All interest and earnings on money in the Fund shall be credited to the Fund. Monies not expended from the Fund at the close of each fiscal year shall remain in the Fund and shall not revert to the Reserve Fund. The Fund shall be established within the City Administrative Officer for reimbursements in accordance with Council action for the City's homelessness efforts.

Sincerely,

Crista Binder
Chief Deputy Controller

cc: OOF
Financial Operations
Financial Analysis and Reporting
Financial Management System
File
CAO

HOLLY L. WOLCOTT
CITY CLERK

PETTY F. SANTOS
EXECUTIVE OFFICER

When making inquiries relative to this matter, please refer to the Council File No.: 20-0841

City of Los Angeles
CALIFORNIA

Eric Garcetti
MAYOR

OFFICE OF THE CITY CLERK

Council and Public Services Division
200 N. SPRING STREET, ROOM 395
LOS ANGELES, CA 90012
GENERAL INFORMATION - (213) 978-1133
FAX: (213) 978-1040

PATRICE Y. LATTIMORE
DIVISION MANAGER

CLERK.LACITY.ORG

OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

September 9, 2020

Council File No.: 20-0841
Council Meeting Date: September 09, 2020
Agenda Item No.: 23
Agenda Description: STATUTORY EXEMPTION and AD HOC ON COVID-19 RECOVERY AND NEIGHBORHOOD INVESTMENT COMMITTEE REPORT relative to a Bridge Home facilities on 11471-11483 Chandler Boulevard, and 6099 Laurel Canyon Boulevard; and 19020-19040 Vanowen Street; and the proposed strategy and funding recommendations to implement the COVID-19 Homelessness Roadmap, and the State of California Homekey Notice of Funding Availability.
Council Action: SUBSTITUTE MOTION (MARTINEZ - O'FARRELL) AND AMENDING MOTION (RODRIGUEZ - MARTINEZ) - ADOPTED FORTHWITH

Council Vote:

YES	BLUMENFIELD	YES	KORETZ	YES	PRICE
YES	BONIN	YES	KREKORIAN	YES	RODRIGUEZ
YES	BUSCAINO	YES	LEE	YES	RYU
YES	CEDILLO	YES	MARTINEZ	ABSENT	VACANT
YES	HARRIS-DAWSON	YES	O'FARRELL	YES	WESSON

HOLLY L. WOLCOTT
CITY CLERK

Pursuant to Charter/Los Angeles Administrative Code Section(s): 341

FILE SENT TO MAYOR: 09/09/2020

LAST DAY FOR MAYOR TO ACT: 09/21/2020

✓ **APPROVED** | ***DISAPPROVED** | ***VETO**

Mayor

09/18/2020
DATE SIGNED

Adopted Report(s)

Title	Date
Amending Motion (Rodriguez - Martinez)	09/09/2020
Substitute Motion (Martinez - OFarrell)	09/09/2020

Item 23

MOTION

I HEREBY MOVE that the matter of the STATUTORY EXEMPTION and AD HOC ON COVID-19 RECOVERY AND NEIGHBORHOOD INVESTMENT COMMITTEE REPORT relative to a Bridge Home facilities on 11471-11483 Chandler Boulevard, and 6099 Laurel Canyon Boulevard; and 19020-19040 Vanowen Street; and the proposed strategy and funding recommendations to implement the COVID-19 Homelessness Roadmap, and the State of California Homekey Notice of Funding Availability, Item 23 on today's Council agenda (Council file No. 20-0841), BE AMENDED to add the following recommendation:

INSTRUCT the Los Angeles Homeless Services Authority (LAHSA) to report on what proportion of the $97 million will have to be set aside to transition participants out of Project Roomkey and report on projections of the long term housing needs based on each case.

PRESENTED BY_____
MONICA RODRIGUEZ
Councilmember, 7th District

SECONDED BY _____
NURY MARTINEZ
Councilmember, 6th District

September 9, 2020

CF 20-0841

SUBSTITUTE #23

STATUTORY EXEMPTION and AD HOC ON COVID-19 RECOVERY AND NEIGHBORHOOD INVESTMENT COMMITTEE REPORT relative to a Bridge Home facilities on 11471-11483 Chandler Boulevard, and 6099 Laurel Canyon Boulevard; and 19020-19040 Vanowen Street; and the proposed strategy and funding recommendations to implement the COVID-19 Homelessness Roadmap, and the State of California Homekey Notice of Funding Availability.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. DETERMINE the Bridge Home facilities on 11471-11483 Chandler Boulevard and 6099 Laurel Canyon Boulevard in Council District 2; and 19020-19040 Vanowen Street in Council District 3, which allow for the lease of the properties and use as temporary shelters for those experiencing homelessness, are statutorily exempt under Public Resources Code Section 21080(b)(4) as a specific action necessary to prevent or mitigate an emergency as also reflected in California Environmental Quality Act Guideline Section 15269(c); Public Resources Code section 21080.27 (AB 1197) applicable to City of Los Angeles bridge homeless shelters; and, because the project uses Homeless Emergency Aid Program funds, it is exempt under Governor's order N-32-20. AB 1197 codified at Public Resources Code section 21080.27 exempts the project as an emergency homeless shelter; as set forth in the Notice of Exemption, attached to the Council file.

2. INSTRUCT the City Administrative Officer (CAO) and Chief legislative Analyst (CLA) to report monthly on progress and status of efforts proposed in the plan outlined in Table 1 of the August 12, 2020 CAO report, attached to the Council file, to better inform whether the proposed plan be approved by Council or further modified.

3. APPROVE the use of the City-owned site at 19020-19040 West Vanowen Street in Council District 3 for a pallet shelter.

4. APPROVE the use of the Department of Recreation and Parks-owned site at 1221 South Figueroa Place in Council District 15 for a pallet shelter, pending the Recreation and Parks Commission approval on September 17, 2020.

5. APPROVE $22,014,735 for the construction of the following four pallet shelters with 525 beds:

CD	Site	Number of Beds	Amount
2	11471 Chandler Blvd.	75	$4,933,700
2	6099 Laurel Canyon	200	$8,456,300
3	19020-1940 W. Vanowen Street	100	$3,388,900
15	1221 S. Figueroa Place	150	$5,235,835

a. ALLOCATE $21,894,735 from the COVID-19 Federal Relief Fund No. 63M, Department No. 10, Account No. 10T695 as follows. Eligible costs incurred from these allocations will be reimbursed from the COVID-19 Federal Relief Fund.

SEP 0 9 2020

i. Up to $4,903,700 to COVID-19 Federal Relief Fund No. 63M, Account No. 10TXXX, 11471 Chandler Boulevard.

ii. Up to $8,426,300 to COVID-19 Federal Relief Fund No. 63M, Account No. 10TXXX, 6099 Laurel Canyon.

iii. Up to $3,358,900 to COVID-19 Federal Relief Fund No. 63M, Account No. 10TXXX, 19020-19040 Vanowen Street.

iv. Up to $5,205,835 to COVID-19 Federal Relief Fund No. 63M, Account No. 10TXXX, 1221 S. Figueroa Place.

b. REPROGRAM $120,000 from the Homeless Emergency Aid Program (HEAP) Grant Special Fund No. 60P, Activity Category 1 - Capital and Operating Support - A Bridge Home, allocated to the Engineering Special Services Fund No. 682, Department No. 50, Account No. 50RVDI, Crisis Bridge Housing Facilities - Various Engineering Services as follows.

i. $30,000 to the Capital Improvement Expenditure Program No. 54, General Fund 100, Account No. 00TXXX, 11471 Chandler Boulevard.

ii. $30,000 to the Capital Improvement Expenditure Program No. 54, General Fund 100, Account No. 00TXXX, 6099 Laurel Canyon.

iii. $30,000 to the Capital Improvement Expenditure Program No. 54, General Fund 100, Account No. 00TXXX, 19020-19040 Vanowen Street.

iv. $30,000 to the Capital Improvement Expenditure Program No. 54, General Fund 100, Account No. 00TXXX, 1221 South Figueroa Place.

6. APPROVE $12 million in COVID-19 Federal Relief Funds for the construction of new interim housing beds:

a. Allocate $12 million in COVID-19 Federal Relief Funds to No. 63M Department No. 10, Account No. 10T695.

7. APPROVE $1,286,000.04 in COVID-19 Federal Relief Funds for tenant improvements to establish 80 family shelter beds at 3061 Riverside Drive. Eligible costs incurred from this allocation will be reimbursed from the COVID-19 Federal Relief Fund.

a. Allocate $1,286,000.04 from COVID-19 Federal Relief Funds No. 63M, Account No. 10T695 to COVID-19 Federal Relief Fund No. 63M, Account No. 10TXXX, 3061 Riverside Drive.

8. Approve up to $97,165,429 with expenditure authority of $30M in Emergency Solutions Grant - COVID funds for Rapid Rehousing and Shared Housing as outlined in this report, pending the monthly performance reports that must be provided to the City by the 15th of every month on the progress of the 3,000 unit placements; and INSTRUCT CAO, CLA, and Los Angeles Homeless Services Authority (LAHSA) to report back

monthly with the status of placements and expenditures, and recommendations for additional expenditure authority, or recommend ESG plan amendments if placements goals are not met, and/or an alternative administrative structure model.

9. APPROVE $3,951,600 in Emergency Solutions Grant - COVID funds for leasing of interim units for people experiencing homelessness.

10. APPROVE $2,449,650 in Emergency Solutions Grant - COVID funds for outreach to the plan's target population.

11. DIRECT LAHSA to expend ESG-COVID under the terms detailed in Recommendation No. 8 of this report.

12. DIRECT the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to develop the Emergency Solutions Grant-COVID Consolidated Plan amendment and post for public comment immediately following the approval of this report.

13. APPROVE $7,185,938 in Los Angeles County service commitment funds for eight months of funding 525 new interim beds, from November 1, 2020 to June 30, 2021.

14. APPROVE $1,149,750 from the Los Angeles County service commitment for the following sites for overnight safe parking, for nine months, from October 1, 2020 to June 30, 2021.

No.	Location	Council District	Ownership	Proposed No. of Spaces	Proposed Funding
1	7128 Jordan Ave.	3	Public LADOT	25	$205,313
2	11000 National Blvd.	5	Private Church	30	$246,375
3	4301 S. Central Ave.	9	Public GSD	10	$82,125
4	2444-2450 S. Crenshaw Blvd.	10	Public HCID	10	$82,125
7	Cahuenga Branch Library 4591 Santa Monica Blvd.	13	Public Library	10	$82,125
5	711 S. Beacon	15	Public GSD	30	$246,375
6	19610 Hamilton Ave.	15	Public HACLA	25	$205,313

15. INSTRUCT LAHSA to work with each Council Office to identify service providers for these safe parking sites, either through the current LAHSA bench of services providers or by the addition of new service providers based on the Council Office's determination.

16. INSTRUCT the General Manager of the Housing and Community Investment Department or designee to execute new contract with the Los Angeles Homeless Services Authority for the Emergency Solutions Grant-COVID funding and the Los Angeles

County service commitment, with the assistance of the CAO and CLA, that include the following provisions:

A. Requires LAHSA to:

i. Clearly outline the process for determining target outreach areas in coordination with each Council District (GIS mapped) for the 6,000 new interventions:

ii. Create by-name lists of each target area;

iii. Develop housing plan for each client;

iv. Identify interim housing options, if permanent housing is not available;

v. Coordinate additional support for interim housing sites, including mental health, substance abuse, etc.,

vi. Report on Rapid Rehousing/Shared Housing program placements and expenditures monthly, by the 15th of the following month;

vii. Report on all invention placements monthly, by the 15th of the following month, with fund expenditures, program performance, Citywide, by Council District and by service provider, including enrollments, housing retention, and funds expended for each housing pathway.

B. Include in all LAHSA - service provider contacts the following provisions:

i. Clearly outlines responsibility for identifying the client, and for developing the client's appropriate intervention/housing plan;

ii. Require service providers to Assess and enroll (intake) any individual seeking assistance into the Coordinated Entry System (CES), whether or not assistance is readily available at the time it is requested;

iii. Submit invoices for reimbursement within two (2) weeks of the end of the reporting period; and

iv. Submit performance data on a monthly basis describing client contacts, program enrollments, placements, housing retention, and funds expended by program pathway.

17. INSTRUCT the General Manager of the Housing and Community Investment Department or designee to request technical assistance from the U.S. Department of Housing and Urban Development to review and evaluate the provisions of existing City-LAHSA contracts and LAHSA-Service Provider contracts and provide recommendations to ensure the efficient assessment and intake process, consistent reporting, tracking of performance metrics, and expenditure accountability.

18. DIRECT the CAO to make funding recommendations as projects are ready for implementation via reports in coordination with Council Offices.

19. AUTHORIZE the CAO to execute any necessary documents to accept County funding for the City's Homelessness Efforts on behalf of the City.

20. AUTHORIZE the Controller to:

    a. Establish a new Special Fund, entitled Homelessness Efforts - County Funding Agreement within Department No. 10, to be administered by the City Council, to receive and disburse the County funds in accordance with Council action for the City's homelessness efforts.

    b. Create appropriation accounts, account numbers to be determined.

    c. Upon receipt of the County funds for the Homelessness Efforts – County Funding Agreement, increase appropriations within the newly created Special Fund.

21. AUTHORIZE the CAO to:

    a. Prepare Controller Instructions or make necessary technical adjustments, including to the names of the Special Fund accounts recommended for this report, consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions.

    b. Prepare any additional Controller instructions to reimburse City Departments for their accrued labor, material or permit costs related to projects in this report consistent with the Mayor and Council action on this matter and authorize the Controller to implement these instructions.

22. RECEIVE and FILE the following documents attached to the Council file:

    a. August 5, 2020 CAO report.

    b. August 12, 2020 CAO report.

ORIGINAL

PRESENTED BY: _____
NURY MARTINEZ
Council President, 6th District

SECONDED BY: _____

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0220-05151-0221

Date: September 23, 2020

To: Crista Binder, Chief Deputy Controller
Office of the City Controller

Attn: Min Chen, Financial Management Specialist V
Teresa Kyu Li, Principal Account II
Office of the Controller

From: Meg Barclay, City Homeless Coordinator
Office of the City Administrative Officer

Subject: **REQUEST TO ESTABLISH A NEW "HOMELESS EFFORTS - COUNTY FUNDING AGREEMENT FUND" (C.F. 20-0841)**

On September 18, 2020, the Mayor and City Council approved the attached Substitute Motion (Martinez - O'Farrell) relative to establishing a new special fund to receive and disburse service funds from the County of Los Angeles.

Please establish a new interest-bearing fund in Department 10 entitled "Homeless Efforts - County Funding Agreement." This Fund shall be used to receive County of Los Angeles funds and disburse to departments to provide immediate assistance to people experiencing homelessness, as authorized by the Mayor and Council. Reimbursements will be provided with proper documentation of approved expenses by the CAO. At the close of each fiscal year, monies not expended from the Fund shall remain in the Fund and shall not revert to the Reserve Fund.

If you have any questions regarding this request, please contact Claire No at (213) 473-7520. Thank you for your assistance.

MB:CN:16210018

Attachment
1. Substitute Motion (Martinez - O'Farrell)

ATTACHMENT 1

SUBSTITUTE #23

STATUTORY EXEMPTION and AD HOC ON COVID-19 RECOVERY AND NEIGHBORHOOD INVESTMENT COMMITTEE REPORT relative to a Bridge Home facilities on 11471-11483 Chandler Boulevard, and 6099 Laurel Canyon Boulevard; and 19020-19040 Vanowen Street; and the proposed strategy and funding recommendations to implement the COVID-19 Homelessness Roadmap, and the State of California Homekey Notice of Funding Availability.

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    b. August 12, 2020 CAO report.

ORIGINAL

PRESENTED BY: _____
NURY MARTINEZ
Council President, 6th District

SECONDED BY: _____

Minyeong Chen <minyeong.chen@lacity.org>

C.F. 20-0841

Meg Barclay <meg.barclay@lacity.org> Thu, Sep 24, 2020 at 2:31 PM
To: Minyeong Chen <minyeong.chen@lacity.org>
Cc: Claire No <claire.no@lacity.org>, Ackley Padilla <ackley.padilla@lacity.org>, Yolanda Chavez <yolanda.chavez@lacity.org>

Hi Min,

We have confirmed with Ackley Padilla in CD 6 (cc'd here) that the intent of the language in Recommendation 20 of the Substitute Motion on this file was to confirm that the uses of funds in this account will be determined by the City Council, not that the City Council is responsible to process/administer transactions into/out of this fund.

Therefore, CAO will be responsible to process/administer transactions into/out of this fund in accordance with approved Council instruction.

Thanks, and let us know if you have any questions.

Meg

--
Meg Barclay
Homeless Coordinator
Office of the City Administrative Officer
Email: meg.barclay@lacity.org
Phone: (213) 978-1681